



# VENDOR AGREEMENT

NAME OF VENDOR \_\_\_\_\_

NAME OF COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_ WEBSITE \_\_\_\_\_

ON THIS DATE \_\_\_\_\_, THE ABOVE LISTED VENDOR MAY UTILIZE THE SPACE LAID OUT AT HOYT FARM PARK PRESERVE ON COMMACK DAY (SEPTEMBER 30TH \*RAIN DATE OCTOBER 1ST\*) FROM 11AM-5PM TO PROMOTE THEIR BUSINESS.

**\*PLEASE NOTE THAT NO VENDOR IS ALLOWED TO SELL PRODUCTS AT THIS EVENT.\***

THE AFOREMENTIONED VENDOR SHALL SUBMIT PAYMENT IN FULL WITH THIS AGREEMENT. CANCELLATION MAY BE MADE IN WRITING, VIA EMAIL TO [CONTACT@COMMACKDAY.COM](mailto:CONTACT@COMMACKDAY.COM). THE VENDOR MAY CANCEL A RESERVATION 7 BUSINESS DAYS PRIOR TO THE DATE SPECIFIED ABOVE TO RECEIVE A REFUND. IF THE VENDOR FAILS TO CANCEL THE RESERVATION IN THE STATED MANNER, PAYMENT IS FORFEITED. PLEASE NOTE IF, AS A VENDOR, YOU ARE PROVIDING FOOD FOR THE EVENT THEN YOU WILL BE PARDONED FROM MAKING THE PAYMENT.

THE MENTIONED VENDOR WILL MAKE A CHECK FOR \$300 PAYABLE TO COMMACK DAY BY: SEPTEMBER 15TH, 2023

**\*NO REFUNDS**

**PLEASE COMPLETE AND MAIL THIS FORM TO: 1 Trezza Ct. Hicksville, NY 11801**

VENDOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PLEASE CHECK OFF THE MATERIALS YOU HAVE

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POP UP TENT

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TABLE

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GIVEAWAYS

☐

FOOD

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DRINKS